

**GIFT AGREEMENT FORM**  
**Gibson D. Lewis Library and University Archives**

I/we, \_\_\_\_\_, affirm that I/we own the property described in this Agreement or attached inventory, and unconditionally give, donate and bestow to the University of North Texas Health Science Center Library and/or University Archives the following items:

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Estimated value of gift\* (by donor): \$ \_\_\_\_\_

I/we understand that the Library will add to their collections and/or exhibits only those items that are needed to support the teaching, research, and service programs of UNTHSC. I/we understand that in signing this donation form, I/we transfer all copyright that we might own for the property to the University of North Texas Health Science Center.

I/we understand that the Library may rotate its collections and/or exhibits in and out of display and that giving, donating, and bestowing property to the University of North Texas Health Science Center Library signifies that the property may be displayed intermittently.

I/we understand that the Library is not permitted to give an estimate of the value of gifts. I/we further understand donors are responsible for meeting the requirements of the IRS for any contributions claimed.

I/we would like a letter acknowledging the donation.  Yes  No

I/we do intend to claim this donation as a tax deduction\*.  Yes  No

Signed \_\_\_\_\_

Date \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Address \_\_\_\_\_

Library personnel accepting gift: \_\_\_\_\_

Return to: Erin O'Malley, University Archivist or Tom Lyons,  
Metadata Librarian UNT Health Science Center, 955 Montgomery Street Forth  
Worth, TX 76107 817-735-5165 [Erin.OMalley@unthsc.edu](mailto:Erin.OMalley@unthsc.edu) 817-735-2466;  
[Tom.Lyons@unthsc.edu](mailto:Tom.Lyons@unthsc.edu)

For office use  
only: \_\_\_\_\_(egv)

\* If you are claiming a value of \$5,000 or over, then you must provide an appraisal from a qualified appraiser who meets IRS guidelines and a completed IRS form 8283 with this gift form. The Library cannot provide a list of individual items in donation. If you would like a list, please include it with your donation.