



Pharos Fun Facts



- ❖ **“Pharos”** is the software we use that enables you to print to our library printers/copiers
 - Select one of the Pharos printers
 - Print as usual from any application – enter **eid** in Pharos popup

 - ❖ **To install** on your computer, see instructions on Library’s Web site (see below)
 - Follow the instructions **CAREFULLY**
 - **Library computers/labs** already have Pharos printers installed
 - To install from off campus, use the VPN (see below)

 - ❖ Printing requires a **Pharos account**
 - Account should already be setup; add funds at the Library Service Desk – funds are non-refundable
 - Logon at Pharos printer with id badge or username/password
 - To print from off campus, use the VPN (see below)

 - ❖ **Costs:**
 - Black/White: 5 cents per side for 8½ x 11 & 8½ x 14; 10 cents per side for 11 x 17
 - Color: 25 cents per side for 8½ x 11 & 8½ x 14; 50 cents per side for 11 x 17
 - No charge for scan-to-email

 - ❖ Pharos printers are **located:**
 - Library 2nd(color), 3rd, & 4th floors
 - MET 1st, 2nd (color), 4th, & 5th floors
 - EAD 5th floor, 7th floor
 - IREB 1st floor (color)
 - RES 1st floor (color)
 - CBH 2nd floor
-

Web Sites to Know

- ❖ Library
 - Main page: <http://library.unthsc.edu/> -> Services -> Printing / Copying / Pharos System
 - Help with printing, contact Library Service desk: 817-735-2465 ~ askalibrarian@unthsc.edu

- ❖ Help Desk:
 - VPN Connection: <http://studentvpn.unthsc.edu/> (Software at: http://web.unthsc.edu/info/200737/helpdesk/2370/get_software)